# Corporate Governance Statement

February 10, 2016

**Huhtamaki** 

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# **Corporate Governance Statement**

Huhtamäki Oyj (Huhtamaki or the Company) complies with the Finnish Corporate Governance Code (Code) adopted by the Securities Market Association and being in force from time to time. The Code is available in its entirety on the internet at www.cgfinland.fi. In 2015, the Company complied with the Code effective from October 1, 2010. In 2016, the Company will comply with the Code effective from January 1, 2016. Huhtamäki Oyj is a support member of the Securities Market Association.

This separate Corporate Governance Statement has been issued and published in connection with the Directors' Report. The Audit Committee of the Board of Directors of the Company has reviewed this statement and this statement has been approved by the Board of Directors. The Auditor of the Company has reviewed that this statement has been issued

and that the description of the main principles of the internal control and risk management systems of the financial reporting process fully complies with the annual accounts of the Company.

Huhtamaki's corporate governance comprises the General Meeting of Shareholders, the Board of Directors (Board) and the committees founded by it, the Chief Executive Officer (CEO) and the Group Executive Team (GET), laws and regulations applicable in the Group's operations as well as the Group's internal policies, guidelines and practices.

Updated information on the governance and remuneration of the Company is available on the Company's website in section "Corporate Governance" (www.huhtamaki.com/investors/governance).

# Corporate governance structure

#### Internal control **General Meeting** Internal audit **Audit** of Shareholders Risk management Applicable legislation **Board of Directors** Internal orders and and other regulation, guidelines, such as such as Articles of Association • Finnish Companies Act Codes of Governance for the governing bodies of the Company Finnish Securities Market Act Rules, regulations and guidelines Other internal policies, of the Finnish Financial guidelines and procedures **Chief Executive Officer** Supervisory Authority and (CEO) **European Securities and Markets** Authority, ESMA Rules of the stock exchange Finnish Corporate Governance **Group Executive Team** Code

# **General Meeting of Shareholders**

The General Meeting of Shareholders is the Company's highest decision-making body. Its tasks and procedures are defined in the Finnish Companies Act and the Company's Articles of Association. The Annual General Meeting of Shareholders (AGM) shall be held annually in Espoo or Helsinki before the end of June on a date set by the Board of Directors. In 2015, the AGM was held on April 21, 2015 at Finlandia Hall, Helsinki. The AGM 2016 has been planned to be held on April 21, 2016 in Helsinki.

The AGM passes resolutions i.a. upon adoption of financial statements including the consolidated financial statements, distribution of profits, granting the members of the Board and the CEO discharge from liability as well as election of the members of the Board and the Auditor. The AGM decides also on the Board members' and the Auditor's remuneration.

A General Meeting of Shareholders may also decide on, for example, amendments to the Company's Articles of Association, issuance of new shares and option rights and repurchase of the Company's own shares. The General Meeting of Shareholders may authorize the Board to decide, for example, on issuances of new shares or share repurchases.

The AGM 2015 decided in accordance with the proposal by the Board of Directors to set the dividend for 2014 at EUR 0.60 per share. The AGM re-elected Ms. Eija Ailasmaa, Mr. Pekka Ala-Pietilä, Mr. William R. Barker, Mr. Rolf Börjesson, Ms. Maria Mercedes Corrales, Mr. Jukka Suominen and Ms. Sandra Turner as members of the Board of Directors. The resolution on remuneration for the Board of Directors made by the AGM has been described later in section "Remuneration – Board of Directors – Financial benefits" and the resolution on election of the Auditor in section "Audit" of this statement.

At the General Meeting of Shareholders decisions are primarily made by a simple majority of votes. However, some decisions such as amendment of the Articles of Association, deviation from the shareholder's pre-emption right in connection with a share issue and decisions on merger, demerger or dissolution require a 2/3 qualified majority of the votes cast and the shares represented at the General Meeting of Shareholders.

An Extraordinary General Meeting of Shareholders (EGM) shall be held when considered necessary by the Board. An EGM shall also be held for the handling of a specified matter if requested in writing by the Auditor or shareholders holding altogether a minimum of one-tenth of all Company shares.

# **Shareholder rights**

According to the Companies Act, a shareholder may request that a matter falling under the authority of the General Meeting of Shareholders shall be placed on the agenda of the meeting. To this effect, a written request should be sent to the Board well before the publication of the notice to convene the meeting. A shareholder has a right to make proposals and questions on matters handled in the General Meeting of Shareholders.

In order to be entitled to attend the General Meeting of Shareholders, a shareholder shall have to notify the Company of the intention to attend the meeting by the date specified in the notice to the meeting, which date may not be earlier than ten days prior to the meeting. A right to participate and vote in the meeting requires also that a shareholder has been entered in the shareholders' register of the Company eight business days before the General Meeting of Shareholders (record date of the meeting). The holder of a share registered under the name of a nominee may be temporarily entered in the shareholders' register for the purpose of participating in a General Meeting of Shareholders. A registration for temporary entry into the shareholders' register of the Company must be made by the date specified in the notice to the meeting, which date is after the record date of the meeting. This registration constitutes due registration for the General Meeting of Shareholders.

A shareholder may participate and vote in a General Meeting of Shareholders either in person or by proxy. A shareholder may also employ the services of an assistant in a General Meeting of Shareholders. Each share entitles its holder to one vote at the meeting.

In addition to attending and voting at a General Meeting of Shareholders, important rights of shareholders include for example shareholder's pre-emption right in connection with share issues, unless this right is deviated by a qualified majority of votes at a General Meeting of Shareholders, as well as right to receive dividends. All shares have equal rights to receive dividends.

# **Board of Directors**

The Board of Directors is responsible for the management and the proper arrangement of the operations of Huhtamaki. The duty of the Board is to promote the interests of the Company and of all the shareholders.

# **Duties of the Board**

The Board has a general authority regarding matters not specifically designated by law or the Articles of Association

to any other governing body of the Company. In addition to the powers vested in the Board by the Companies Act and the Articles of Association, the essential duties and working principles of the Board are defined in the Code of Governance for the Board of Directors. The Board decides on long-term strategic and financial targets as well as on dividend policy. The Board approves the strategic plans, annual plans and budget as well as monitors their implementation. The Board also decides on acquisitions and divestments as well as other significant corporate transactions, annual investment plan and individual capital expenditures exceeding EUR 6 million. The Board elects the CEO, approves the proposals by the CEO for GET members' appointments, decides on executive compensation and annually reviews the performance of the CEO and other management. The Board also conducts an annual evaluation of its own performance and working methods. The evaluation may be conducted as an internal self-evaluation or by using an external evaluator. In 2015, the evaluation was done as an internal self-evaluation without an external evaluator.

In order to discharge its duties, the Board requires information on the structure, business operations, operating environment, markets and financial position of the Group. Each member of the Board is provided with a monthly report on the financial situation and markets of the Group. In addition, if necessary, the Board is informed of all material events in the Group. New Board members are properly introduced to the operations of the Company.

#### Composition and election of the Board of Directors

The number of Board members and the composition of the Board shall enable the Board to see to its duties efficiently. The composition shall reflect the requirements set by the Group's operations and the development stage of the Group. Both genders shall be represented in the Board. According to the Articles of Association of the Company the Board shall consist of a minimum of six and a maximum of nine members. There are no limitations as to the number of terms a person may be elected as Board member or as to the maximum age of a Board member. The Company strives to ensure strong expertise in the business lines and geographical market areas that are important for the Group when electing the Board members. The Board members of the Company represent various business lines and they have broad management experience in several important market areas for the Group, including the emerging markets.

The Nomination Committee of the Board of Directors prepares a proposal for the election of the Board members to the AGM which elects the Board members for the term of office expiring at the close of the AGM following the election. The Articles of Association of the Company do not contain any provisions on a special order of appointment of the Board members but the AGM elects the Board members based on the proposal of the Nomination Committee of the Board of Directors. The Board shall elect from among its members the Chairman and the Vice-Chairman. If the CEO of the Company was elected to the Board, the CEO could however not be elected as the Chairman of the Board. The AGM 2015 elected the following seven individuals to the Board:



From left: Pekka Ala-Pietilä, Jukka Suominen, Eija Ailasmaa, William R. Barker, Rolf Börjesson, Maria Mercedes Corrales and Sandra Turner.

#### Mr. Pekka Ala-Pietilä

Chairman, born 1957, Finnish citizen Independent of the Company and significant shareholders Date of election: April 24, 2012

Board Committees: Chairman of the Nomination Committee and Human Resources Committee

Main occupation: Miscellaneous positions of trust Education: M.Sc. (Econ), D.Sc. (Econ) h.c. and D.Sc. (Tech) h.c. Primary working experience: Blyk Services Ltd., Co-founder and CEO (2006–2011); Nokia Corporation, several different positions (1984–2005), last positions as President (1999–2005), Member of the Group Executive Board (1992–2005) and Nokia Mobile Phones, President (1992–1998) Key positions of trust: SAP AG, Supervisory Board member

Key positions of trust: SAP AG, Supervisory Board member (2002–); Pöyry PLC, Board member (2006–); Sanoma Corporation, Board member (2014–); Blyk International Ltd., Chairman of the Board (2009–2015); Solidium Oy, Chairman of the Board (2011–2015)

#### Mr. Jukka Suominen

Vice-Chairman, born 1947, Finnish citizen Independent of the Company, based on an overall evaluation dependent of a significant shareholder

Date of election: March 30, 2005

Board Committees: Chairman of the Audit Committee, mem-

ber of the Nomination Committee

Main occupation: Miscellaneous positions of trust

Education: M.Sc. (Eng), B.Sc. (Econ)

Primary working experience: Silja Group, executive roles (1975–2000), Group CEO, Silja Oyj Abp (1995–2000), CEO, Silja Line (1991–1995) and VP, Effoa / Finland Steamship Company Ltd. (1975–1994)

Key positions of trust: Rederiaktiebolaget Eckerö, Chairman of the Board (2006-); Lamor Corporation Ab, Chairman of the Board (2010-); Fiskars Oyj Abp, Board member (2008-2014)

#### Ms. Eija Ailasmaa

# Born 1950, Finnish citizen

 $Independent\ of\ the\ Company\ and\ significant\ shareholders$ 

Date of election: March 22, 2004

Board Committees: Member of the Audit Committee Main occupation: Miscellaneous positions of trust

Education: M.Pol.Sc.

Primary working experience: Sanoma Media B.V., President and CEO (2003–2011); Sanoma Group, executive roles in magazine publishing subsidiaries, including Helsinki Media/Sanoma Magazines Finland, President (2000–2003) and other executive roles (1989–2000); Kodin Kuvalehti magazine, Editor-in-chief (1985–1989)

Key positions of trust: Outotec Oyj, Board member (2010-); Solidium Oy, Vice-Chairman of the Board (2008–2015)

#### Mr. William R. Barker

Born 1949, U.S. citizen

Independent of the Company and significant shareholders

Date of election: March 24, 2010

 $Board\ Committees:\ Member\ of\ the\ Human\ Resources$ 

Committee

Main occupation: Miscellaneous positions of trust Education: MBA and B.Sc. (Chemical Engineering)
Primary working experience: Milacron LLC, Executive Vice
President (2013–2014); Mold-Masters (2007) Limited,
President (2013) and President and CEO (2010–2013); The
Whitehawk Group LLC, CEO (2009–2010); Rexam PLC, Board
member and Rexam Beverage Can, Group Executive Director
(2005–2009); Rexam Beverage Can Americas, President &
CEO (2001–2004); Textron, Inc., President, Textron Fastening Systems - Commercial Solutions (2000–2001); OEA Inc.,
President, OEA Automotive Safety Products (1998–2000);
Bosal International N.V., President, Bosal North America
(1995–1998); Gates Rubber Company, Vice President, Gates

tions and other positions (1972–1995)
Key positions of trust: Shield Holdco LLC (holding company of Dynatect Manufacturing, Inc), Chairman of the Board (2014–) and Board member (2014); Shape Technologies Group, Inc., Chairman of the Board (2015–) and Board member (2015); The Carlstar Group LLC, Board member (2014–); Leeds School of Business, University of Colorado, Board member (2008–); Mcron Acquisition Corporation, Board Member (2013–2014); Mold-Masters (2007) Limited, Board member (2010–2013)

Power Drive Products, Managing Director, Asia Pacific Opera-

# Mr. Rolf Börjesson

Born 1942, Swedish citizen

Independent of the Company and significant shareholders

Date of election: March 31, 2008

Board Committees: Member of the Nomination Committee

and Human Resources Committee

Main occupation: Miscellaneous positions of trust

Education: M.Sc. (Chemical Engineering)

Primary working experience: Rexam PLC, Chairman of the Board (2004–2008) and CEO and Board member (1996–2004) Key positions of trust: Biolight AB, Chairman of the Board (2011–); Svenska Cellulosa Aktiebolaget SCA (publ), Board member (2003–2015); Avery Dennison Corporation, Board member (2005–2015); Ahlsell AB, Chairman of the Board (2006–2012)

## Ms. Maria Mercedes Corrales

Born 1949, Filipino citizen

 $Independent\ of\ the\ Company\ and\ significant\ shareholders$ 

Date of election: April 24, 2012

Board Committees: Member of the Human Resources

Committee

Main occupation: Miscellaneous positions of trust

Education: MBA and B.Sc. (Business Management)
Primary working experience: Starbucks Corporation,

Corporate Senior Vice President & President, Asia Pacific

Division (2009–2010) and Representative Director, CEO/

COO, Starbucks Japan (2006–2009); Levi Strauss & Co., several executive positions in Asia and Latin America (1973–2005), last positions as President and Representative Director (LS Japan KK) & Regional Vice President, North Asia (Japan, Greater China and South Korea) (2001–2005) and Regional Vice President, South America (1996–2000)

Key positions of trust: Mapúa Institute of Technology, Board of Trustees (2013-); D.E Master Blenders 1753, Board member (2012-2013); Fraser and Neave, Limited, Board member (2010-2013); RCBC Savings Bank Philippines, Board member (2015-)

#### Ms. Sandra Turner

Born 1952, U.K. citizen

Independent of the Company and significant shareholders

Date of election: April 20, 2011

Board Committees: Member of the Audit Committee Main occupation: Miscellaneous positions of trust

Education: BA (Marketing) Honours

Primary working experience: Tesco PLC, several different roles in United Kingdom and Ireland (1987–2009), last position Commercial Director, Tesco Ireland Limited (2003–2009) Key positions of trust: Carpetright PLC, Board member (2010–); McBride PLC, Board member (2011–); Greggs PLC, Board member (2014–); Berkhamsted School, Board of Governors, Vice-Chairman (2013–) and member (2011–2013); Countrywide PLC, Board member (2013–2014); Northern Foods PLC, Board member (2010–2011)

## **Board meetings**

The Board has drawn up a written charter for its work. The meetings of the Board are held at the Company's headquarters in Espoo or in other Group locations. The Board may also hold its meetings by telephone and make decisions without convening a meeting. According to the Code of Governance for the Board it shall hold at least six regular meetings each year. One session is entirely dedicated to Group strategy. In 2015, the Board held eleven meetings (2014: eleven meetings), three (2014: five) of which were telephone meetings and two (2014: one) were held without convening. The average attendance of the members at the Board meetings was 99% (2014: 92%). The CEO and the CFO of the Company are usually attending the Board meetings. When necessary, e.g. in connection with deliberation of strategy or annual plans, the meetings are attended also by other members of the Group Executive Team. The Auditor is participating in the meeting deliberating the annual accounts. The General Counsel of the Company acts as the secretary of the Board.

In 2015 the Board of Directors actively deliberated implementation of the Group strategy with focus on food and drink packaging, growth investments, innovation activities and acquisitions. The Board focused especially on North America business segment by visiting a manufacturing unit in the U.S. as well as flexible packaging business by visiting factories in India.

	2	2015	2	2014
	Attendance (%)	Number of meetings attended	Attendance (%)	Number of meetings attended
Pekka Ala-Pietilä (Chairman)	100	11/11	100	11/11
Jukka Suominen (Vice-Chairman)	100	11/11	100	11/11
Eija Ailasmaa	100	11/11	100	11/11
William R. Barker	100	11/11	100	11/11
Rolf Börjesson	91	10/11	73	8/11
Maria Mercedes Corrales	100	11/11	82	9/11
Sandra Turner	100	11/11	91	10/11

# Independence of the Board members

All members of the Board are non-executive. The Board considers all members of the Board independent of the Company. The Board also considers all members except Jukka Suominen independent of the significant shareholders of the Company. According to his own notification and an overall evaluation by the Board, Jukka Suominen is dependent of the significant shareholder of the Company, The Finnish Cultural Foundation.

#### **Board Committees**

In order to focus on certain responsibilities, the Board may appoint permanent Committees consisting of three to five Board members each. The Committees assist the Board by preparing matters belonging to the competence of the Board. The Board shall appoint from among itself the members and chairman of each Committee. The members of each Committee shall have the expertise and experience required for the duties of the Committee. Each Committee regularly reports on its work to

the Board. The Committees have no autonomous decision-making power and, thus, the Board passes its resolutions collectively. The entire Board remains responsible for the duties assigned to the Committees.

The Board currently has three committees: the Nomination Committee, the Human Resources Committee and the Audit Committee. Each Committee has a written charter summarizing its tasks.

The Nomination Committee prepares proposals to the AGM concerning election of Board members and their remuneration. It may also conduct succession planning of the Board members. The Committee meets once a year as a minimum, prior to the AGM. The following individuals have comprised the Nomination Committee in 2015: Pekka Ala-Pietilä (Chairman), Rolf Börjesson and Jukka Suominen. In 2015, the Nomination Committee held one meeting (2014: one meeting). The average attendance of the Nomination Committee members at the meetings was 100% (2014: 100%).

# Members' attendance at the Nomination Committee meetings

		=		
	2	2015	2	2014
		Number of		Number of
	Attendance (%)	meetings attended	Attendance (%)	meetings attended
Pekka Ala-Pietilä (Chairman)	100	1/1	100	1/1
Rolf Börjesson	100	1/1	100	1/1
Jukka Suominen	100	1/1	100	1/1

The Human Resources Committee prepares and discusses organizational and human resource issues, as well as remuneration and appointment of the CEO and other senior executives and principles of remuneration observed by the Company. The following individuals have comprised the Human Resources Committee in 2015: Pekka Ala-Pietilä (Chairman), William

R. Barker, Rolf Börjesson and Maria Mercedes Corrales. In 2015, the Human Resources Committee held five meetings (2014: three meetings). The average attendance of the Human Resources Committee members at the meetings was 100% (2014: 92%).

# Members' attendance at the Human Resources Committee meetings

	2	2015	2	2014		
	Attendance (%)	Number of meetings attended	Attendance (%)	Number of meetings attended		
Pekka Ala-Pietilä (Chairman)	100	5/5	100	3/3		
William R. Barker	100	5/5	100	3/3		
Rolf Börjesson	100	5/5	67	2/3		
Maria Mercedes Corrales	100	5/5	100	3/3		

The Audit Committee deals with the preparation of matters relating to the Company's financial reporting and control. The Audit Committee assists the Board in its responsibility to supervise that the bookkeeping and financial administration of the Company are appropriately arranged as well as to monitor the financial status of the Company and compliance with the Group policies. It monitors and supervises matters relating to financial statements and consolidated financial statements, interim reports, accounting principles and policies as well as internal reporting systems. Additionally, the Audit Committee monitors the efficiency of the Company's internal control, internal audit as well as risk assessment and risk management mechanisms. It reviews the description of the main principles of the Company's internal control and risk management systems pertaining to the financial reporting

process which is included in the Company's Corporate Governance Statement. The Audit Committee prepares to the AGM the resolution concerning appointment of the Auditor. It also evaluates the independence of the Auditor and provision of other consultancy services by the Auditor to the Company. In addition to the members of the Audit Committee, the CFO of the Company participates in the Committee's meetings. The Auditor participates in the meeting deliberating the financial statements and also other meetings, if considered necessary. The following individuals have comprised the Audit Committee in 2015: Jukka Suominen (Chairman), Eija Ailasmaa and Sandra Turner. In 2015, the Audit Committee held six meetings (2014: five meetings). The average attendance of the Audit Committee members at the meetings was 100% (2014: 100%).

#### Members' attendance at the Audit Committee meetings

		2015		2014
	Attendance (%)	Number of meetings attended	Attendance (%)	Number of meetings attended
Jukka Suominen (Chairman)	100	6/6	100	5/5
Eija Ailasmaa	100	6/6	100	5/5
Sandra Turner	100	6/6	100	5/5

# Shares owned by the Board members

The shares owned by the Board members on December 31, 2015 and December 31, 2014

	2015	2014
Pekka Ala-Pietilä	0	0
Jukka Suominen	3,000	3,000
Eija Ailasmaa	1,000	1,000
William R. Barker	0	0
Rolf Börjesson	3,000	3,000
Maria Mercedes Corrales	0	0
Sandra Turner	1,000	1,000
Board total	8,000	8,000

Information on the remuneration of the Board members is available later in section "Remuneration – Board of Directors – Financial benefits" and in the Remuneration Statement available on the Company's website (www.huhtamaki.com/investors/governance/remuneration).

# **Chief Executive Officer**

The CEO is in charge of the day-to-day management of the Company in accordance with the instructions and orders given by the Board. The CEO is responsible for the achievement of the goals, plans and objectives set by the Board. The CEO is responsible for ensuring that the book-keeping of the Company complies with the law and that the financial administration is arranged in a reliable manner. The CEO is the Chairman of the Group Executive Team.

M.Sc. (Econ), MBA Jukka Moisio (born 1961) has acted as the Company's CEO since April 1, 2008. Before joining the Company, Jukka Moisio acted during 1991–2008 in several different roles in

Ahlstrom Corporation, last position being the CEO.

Certain key conditions of the written Service Agreement between the Company and the CEO, CEO's remuneration and information on the supplementary pension arrangement of the CEO is available later in section "Remuneration – Chief Executive Officer and Group Executive Team – Financial benefits" and in the Remuneration Statement available on the Company's website (www.huhtamaki.com/investors/governance/remuneration).

# **Group Executive Team**

# **Duties of the Group Executive Team**

The Group Executive Team (GET) assists the CEO. It addresses and follows the implementation of the Group strategy and overall financial performance as well as the fulfillment of significant projects and set targets. It has no formal status under company law. The GET consists of the CEO as the Chairman

and the executives approved by the Board. The GET members report to the CEO. Each GET member has a clear operational responsibility within a Group function or a business segment. The GET convenes at least once a month. In 2015 the GET focused on implementation and communication of the Group strategy with focus on food and drink packaging, analyzing the results of the global employee engagement survey and relative action plans, acquisitions, growth investments and corporate responsibility agenda.

# **Composition of the Group Executive Team**

The following persons belong to the GET at the date of this statement:

# Mr. Jukka Moisio

Born 1961, Finnish citizen

Chairman, Chief Executive Officer (CEO)

GET member since: April 1, 2008 Joined the company: 2008 Education: M.Sc. (Econ), MBA

Primary working experience: Ahlstrom Corporation (1991-2008), several different roles, last position as CEO

Key positions of trust: Atria Oyj, Board member (2014-); The Finnish Fair Corporation, Supervisory Board member (2009-)

# Mr. Thomas Geust

Born 1973. Finnish citizen Chief Financial Officer (CFO)

GET member since: October 1, 2013

Joined the company: 2013 Education: M.Sc. (Econ)

Primary working experience: ABB Group (2004-2013), several different roles, last position as Group Vice President, Global Controller, Business Unit Marine & Cranes; Schneider Electric (2003-2004), Global Division Controller, Vice President, Control; Lexel Group (2000-2003), Production

Controller; KPMG (1998-2000), Auditor

Key positions of trust: -

# Mr. Sami Pauni

Born 1974, Finnish citizen

Senior Vice President, Corporate Affairs and Legal, **Group General Counsel** 

GET member since: February 12, 2015

Joined the company: 2006 Education: LL.M., EMBA

Primary working experience: Huhtamäki Oyj (2006-), several different legal and compliance positions, previous position as Group Vice President, Legal, and General Counsel; Roschier

Attorneys Ltd. (2001-2006), Attorney

Key positions of trust: Securities Market Association, member of the Market Practice Board (2013-); Confederation of Finnish Industries EK, member of the Legal Affairs Committee (2013-)

# Ms. Teija Sarajärvi

Born 1969, Finnish citizen Senior Vice President, Human Resources

GET member since: October 1, 2015

Joined the company: 2015

Education: M.A.

Primary working experience: OP Financial Group (2012-2015), Executive Vice President HR; Metso Oyj (2009-2012), several different roles, last position as Senior Vice President, Human Resources; Nokia Oyj (1998-2009), several different roles, last position as Director, Human Resources, Nokia Markets; ABB Oyj (1993–1998), several different roles Key positions of trust: Federation of Finnish Financial Service, Chairman of the Labour Market Committee (2013–2015); Confederation of Finnish Industries, Member of Skilled Workforce Committee (2014-2015); Unico Banking Group, Member of HR Committee (2012-2015); OP Pension Fund, OP Pension Foundation, Chairman of the Board (2012-2015)

# Mr. Clay Dunn

Born 1957, U.S. citizen

**Executive Vice President. North America** 

GET member since: June 1, 2005 Joined the company: 2005

Education: BBA (Marketing and Management)

Primary working experience: Dow Chemical Company (1979-2005), several different roles, including positions as Vice President, Global Sourcing and Vice President, Polystyrene Key positions of trust: -

## Mr. Olli Koponen

Born 1959, Finnish citizen

**Executive Vice President, Flexible Packaging** 

GET member since: January 1, 2011

Joined the company: 1990

Education: M.Sc. (Eng., Automation & Information Technology), B.Sc. (Eng., Automation Technology)

Primary working experience: Huhtamäki Oyj (1990-), several different roles, previous positions as Executive Vice President, Molded Fiber; Senior Vice President, Molded Fiber Europe as well as General Manager positions in Hämeenlinna, Finland, Turkey, Hong Kong and Russia; Systecon Oy (1984-1990). several different roles, last position as Product Manager Key positions of trust: -

# Mr. Eric Le Lay

Born 1962, French citizen

Executive Vice President, Foodservice Europe-Asia-Oceania

GET member since: March 12, 2008

Joined the company: 2008 Education: MBA, M.Sc. (Eng.)

Primary working experience: Amcor Limited (1997-2008), several different roles, last position as Managing Director, Chilled Foods, Amcor Flexible Europe; United Biscuits (1996-1997), Plant Manager; Johnson & Johnson International S.A. (1994-1996), Deputy Plant Manager; Kraft General Food France S.A. (1986–1994), various positions in operations and finance/controlling

Key positions of trust: -

In addition, the following persons have been members of the GET during 2015: Mr. Shashank Sinha (until September 30, 2015) and Ms. Sari Lindholm (until May 31, 2015).

#### Mr. Shashank Sinha

Mr. Shashank Sinha's CV is presented as it was on September 30, 2015

GET member April 14, 2014-September 30, 2015

Born 1964, Indian citizen

**Executive Vice President, Flexible Packaging** 

Joined the company: 2014

Education: Bachelor of Eng., MBA

Primary working experience: Godrej Consumer Products Ltd. (2011–2014), President, International Business; Navis Capital Partners (2008–2011), Executive Director; Sara Lee Corporation (2000–2008), several different roles in Asia and Europe, last position as President, Sara Lee South East Asia; Reckitt Benckiser Group Plc (1991–2000), several different roles in Asia, Europe and Latin America, last position as Global Category Marketing Manager

Key positions of trust: -

#### Ms. Sari Lindholm

Ms. Sari Lindholm's CV is presented as it was on May 31, 2015 GET member September 22, 2011–May 31, 2015

Born 1969, Finnish citizen

Senior Vice President, Human Resources

Joined the company: 2003

Education: M.Pol.Sc

Primary working experience: Huhtamäki Oyj (2003–), several different roles, previous position as Group Vice President, Human Resources; Nokia Oyj (2000–2003), Senior Manager, Compensation & Benefits; Elcoteq Network Oyj (1995–2000), several different roles

Key positions of trust: -

# Shares owned by the members of the Group Executive Team

Shares held by the members of the Group Executive Team on December 31, 2015 and December 31, 2014

	2015	2014
	Shares	Shares
Jukka Moisio	80,000	100,000
Thomas Geust	1,880	240
Sami Pauni <sup>1</sup>	4,990	N/A
Teija Sarajärvi <sup>2</sup>	0	N/A
Clay Dunn	24,520	25,960
Olli Koponen	31,580	25,840
Eric Le Lay	43,800	45,460
GET total	186,770	197,500

# Terminated GET memberships

Shashank Sinha <sup>3</sup>	N/A	0
Sari Lindholm⁴	N/A	25,840
Peter Wahsner <sup>5</sup>	N/A	N/A
Suresh Gupta <sup>6</sup>	N/A	N/A
In total	186,770	223,340

- <sup>1</sup> Member of the GET since February 12, 2015
- <sup>2</sup> Member of the GET since October 1, 2015
- <sup>3</sup> Member of the GET until September 30, 2015

- <sup>4</sup> Member of the GET until May 31, 2015
- <sup>5</sup> Member of the GET until December 31, 2014
- 6 Member of the GET until April 14, 2014

Information on the remuneration of the GET members is available later in section "Remuneration – Chief Executive Officer and Group Executive Team – Financial benefits" and in the Remuneration Statement available on the Company's website (www.huhtamaki.com/investors/governance/remuneration).

# Internal control, internal audit and risk management systems

# Internal control

Successful business requires continuous development and monitoring of the Group's operations, processes and procedures. Internal control is an essential part of the corporate governance and management of the Group. The Company has defined the operating principles for internal control. The

Board of Directors and the CEO are responsible for adequate internal control. The Audit Committee of the Board of Directors is monitoring the effectiveness and efficiency of the internal control systems and the correctness of the financial reporting.

Internal control is a process aiming at providing reasonable assurance on achievement of Group's strategic and financial objectives. The responsibility for arranging the internal controls belongs to the executive management of the Group and is being carried out by the whole organization. The aim of internal control is to ensure reliability of financial reporting, effectiveness and efficiency of operations as well as compliance with laws and regulations.

Control of financial reporting assures that financial statements are prepared in a reliable manner. The aim is also to ensure that all financial reports published and other financial

information disclosed by the Company provide a fair view on the Group's financial situation.

Control of operations is aiming to ensure effectiveness and efficiency of operations and achievement of the Group's strategic and financial objectives.

Control of compliance with applicable laws and regulations ensures that the Group complies with applicable laws and regulations.

Foundation of all Group's activities lies with Huhtamaki values and principles providing discipline and structure for the operations formalized in policies and guidelines on integrity, ethical behavior and management of personnel. Allocation of authorities and responsibilities as well as segregation of duties allow efficient and proper decision-making procedures.

Group policies, standards and guidelines are deployed in all segments and business units. Policies, standards and guidelines on financial, human resources, environmental, legal and compliance as well as risk management related matters have been issued in the Group. In addition to the Group policies, there may be more specific local policies in the segments and their business units.

# Reliability of financial reporting

The Group's finance function and the network of segment and business unit controllers are supporting and coordinating the financial management and financial control of operations in the Group. The Group's financial reporting guidelines and standards are applicable throughout the financial reporting process of the Group. The interpretation and application of accounting standards are centralized in the Group finance function which maintains the financial reporting guidelines and standards and takes care of communicating such throughout the Group. The Group's finance function also supervises the compliance with such guidelines and standards. Supervision of reporting and budgeting processes is based on the Group's reporting standards which are determined and updated by the Group's finance function. The reporting standards are uniformly applied in the whole Group and a unified Group reporting system is used.

# Effectiveness and efficiency of operations

Group's strategic direction, objectives and related actions are deployed and communicated throughout the Group. Key performance indicators and annual targets are agreed, approved and communicated as part of the annual planning process. Achievements are followed monthly and quarterly in business review meetings that are held with line management in all segments and business units.

Key operational performance indicators are monitored continuously. Key process controls aim at identifying risks as well as designing preventive and detective controls. Corrective actions are implemented and monitored by segment and business unit management. These activities need to be in compliance with Group policies and standards. Internal controls related to quality, safety and environmental processes and procedures are audited internally and by external service providers.

Actions aiming to improve Group's internal controls and deploy best practices were continued in 2015 with the aim to unify and deploy key internal control objectives for core operational processes throughout the Group. These control objectives are developed from the best industry practices

and recommendations given in various internal audits in the Group.

The Group is applying Lean Six Sigma process in all segments to identify and implement continuous improvement projects.

## Compliance with laws and regulations

Group-wide policies on corporate governance for subsidiaries, competition compliance, contracts and agreements, management of claims, disputes and proceedings as well as insider matters have been issued. Compliance with the policies is facilitated through communication and training. The training events arranged in different business units in 2015 have emphasized especially compliance with the Group's Code of Conduct setting standards for behavior required from every employee, contract management as well as competition and anti-corruption compliance related matters. In addition, attention has been paid to the general highlighting of the importance of compliance with rules and regulations in all operations. Internal audit also covers the compliance with policies.

#### Insider administration

The Company follows the Guidelines for Insiders issued by the Nasdaq Helsinki Ltd. as well as the regulations and guidelines issued by the Finnish Financial Supervisory Authority. In addition, there is an insider policy in the Group which was updated in 2013. The Company maintains a public insider register and a permanent company-specific insider register on persons holding an insider position. Pursuant to the Securities Market Act, the Board members, the CEO and the Auditors are registered in the public insider register on the basis of their position. As GET members belong to the senior management and regularly have access to insider information, the Company has decided to register also them in the public insider register. Persons included in the public and company-specific insider registers cannot trade with the Company's securities or other financial instruments (in practice shares) during the period which starts on the last trading day at Nasdaq Helsinki Ltd. of the year or of each interim report period and ends on the first day after the publication of the financial statements or the interim report in question. Real-time holdings of the Company's shares by the persons belonging to the public insider register of the Company as well as further information on insider administration in the Company are available on the Company's website in section "Insider administration" (www.huhtamaki.com/investors/governance/insider-administration).

## Internal audit

The objective of the internal audit is to improve the effectiveness of supervising obligation of the Board of Directors. Internal audit aims at ensuring that the Group's operations are efficient, information is adequate and reliable and that set policies and procedures are properly followed by the organization.

The Group has an internal audit function and internal audits have been managed in the year 2015 in cooperation with Deloitte & Touche Oy. The Code of Ethics and other standards and guidelines issued by the Institute of Internal Auditors are complied with in internal audit activities. Internal audits have been conducted in the year 2015 on a monthly basis according to approved annual internal audit plan in various Group and segment level processes as well as in business units.

Group internal audit function evaluates independently and systematically Group's management and governance systems as well as the effectiveness, efficiency and appropriateness of the Group's business processes and risk management. The internal audit function provides in the internal audit reports development recommendations for the aforementioned systems and processes. Main purpose of these activities is to assure achievement of strategic and financial objectives of the Group.

The Audit Committee of the Board approves the annual internal audit plan. Audit engagements are included in the plan in accordance with the Group's strategic objectives, assessed risks, focus areas defined by the Board and the executive management of the Group as well as according to the rotation principle. The internal audit function reports to the Audit Committee. Additionally, the CEO, the CFO, the General Counsel and management of the segment and business unit where the audit has been conducted are informed of the results of the audit.

Internal audit pre-material, documentation and data are collected before internal audit field work. During the field work further findings are recorded at site. Internal audit reports include key findings, conclusions and recommendations for control improvements. Management of the audit target prepares an action plan to mitigate risks and develop controls to improve recommended audit issues. The implementation of the action plans is followed by the line management and the Group internal audit manager.

## Risk management

Risk management is an essential part of the internal control system of the Group. The Company has defined the principles applied in the organization of the risk management. The purpose of risk management is to identify potential events that may affect the achievement of the Group's objectives in changing business environment and to manage such risks to be within the Group's risk appetite so that there is reasonable assurance and predictability on the achievement of the Group's objectives. The risk management process of the Group is based on Enterprise Risk Management (ERM) framework of Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The Group's risk management process involves assessing risks systematically by business unit, segment and Group function, improving risk management awareness and quality, sharing best practices and supporting cross-functional risk management initiatives. In order to systematize and facilitate the identification of risks they are categorized as strategic, operational, financial and information risks. These categories are closely aligned with the strategic, operational, financial and compliance objectives of the Group.

Huhtamaki Group Enterprise Risk Management (ERM)
Policy defines the objectives, scope and responsibilities of risk management. Compliance with the risk management policy assures timely identification and recording of risks and the application of relevant risk management measures to address these risks. More detailed risk management procedures are set forth in the Group's ERM framework and process guideline.

The Audit Committee monitors the implementation of risk management activities, and evaluates the adequacy and appro-

priateness of the ERM. The Audit Committee reports regularly to the Board of Directors, which is responsible for reviewing the Group's strategic, operational, financial and information risks. The Board of Directors approves the Group's risk appetite and the extent to which risks have been identified, addressed and followed up.

The Group Executive Team is responsible for the adoption and deployment of the Group's internal control principles and procedures relating to risk management. The risk management process includes systematic identification and assessment of risks in each business segment and their business units as well as at Group level. Risks are consolidated from the business unit to the segment level and from the segment to the Group level. At each level risk treatment actions are defined in order to reach acceptable risk levels. Execution and supervision of these risk treatment actions is a task of line management. Upper level line management always approves lower level risk mitigation actions and the risk level reached after implementation of such actions. The Group Risk Management function monitors and reports the achievement of these actions. The purpose is to verify that risk treatment actions support the achievement of the Group's strategic, operational, financial and compliance objectives.

The Group Risk Management function organizes, instructs, supports, supervises and monitors risk management activities on an ongoing basis. The function also analyzes changes in the impact, likelihood and level of control for each identified business risk. It reports results of the risk management process to the Audit Committee annually. The Group risk management function also prepares reports to the segment and Group management as well as the internal audit and the Auditor.

Business unit, segment and Group level risk management process and activities are engaged with the Group's strategic planning and budgeting process. Risk management process may be commenced any time in the course of the financial year should a certain business area encounter essential strategic changes requiring initiation of the risk management process.

A description of the risks that are material to the Group as well as of the focus of the risk management processes in 2015 is available on the Company's website in section "Risk management" (www.huhtamaki.com/investors/governance/risk-management) and in the Annual Accounts and Directors' Report 2015 on page 7.

# **Audit**

The Company must have one Auditor, which is an accounting firm approved by the Finnish Central Chamber of Commerce (APA). The AGM elects the Company's Auditor. The AGM 2015 elected the Authorized Public Accounting firm Ernst & Young Oy as the Auditor of the Company. Mr. Harri Pärssinen, APA, has acted as the auditor with principal responsibility. Each subsidiary is subject to local auditing under the local regulations, which is conducted by representatives of the Ernst & Young network in each country. Ernst & Young Oy has acted as the Company's Auditor since the AGM 2010. Before the financial year 2010 the Company's Auditor for several years was the Authorized Public Accountant firm KPMG Oy Ab and auditors representing it.

In 2015, total auditing costs of the Group amounted to EUR 1.9 million (2014: EUR 1.5 million). The Ernst & Young network

has also provided other consultancy not related to auditing worth EUR 1.0 million (2014: EUR 1.6 million). Such other consultancy services included e.g. advisory in connection with various structuring and transactional projects.

# Remuneration

The below description on remuneration outlines the Group's remuneration principles and the remuneration paid to the Board and GET members in 2015. The most recent Remuneration Statement prepared in accordance with Recommendation 47 of the Finnish Corporate Governance Code effective from October 1, 2010 is available on the Company's website in section "Remuneration" (www.huhtamaki.com/investors/governance/remuneration). The Remuneration Statement is updated when there are substantial changes to the information concerning remuneration. The next update takes place after the Annual General Meeting of Shareholders (AGM) of 2016, at the latest.

# **Board of Directors**

# Decision-making process and main principles of remuneration

The AGM decides on the remuneration payable to the members of the Board of Directors and its Committees as well as on related remuneration principles. The Nomination Committee of the Board of Directors prepares annually a proposal to the

AGM on the remuneration and the principles for compensating the expenses of the Board members.

None of the Board members is employed by the Company and, thus, Board members are not eligible for any employment relationship related financial or other benefits not related to the Board work nor are they eligible for any pension scheme. Board members do not receive Company shares as remuneration and they are not participants in Company's share-based incentive plans.

# Financial benefits

The AGM decides on the remuneration payable to the Board members based on the Nomination Committee's proposal. In accordance with the resolution passed by the AGM held on April 21, 2015, as of the AGM 2015 the annual compensation for the Chairman of the Board is EUR 100,000 (2014: EUR 100,000), for the Vice-Chairman EUR 60,000 (2014: EUR 60,000) and for other members EUR 50,000 (2014: EUR 50,000). In addition, the following meeting fees are paid for each meeting attended: EUR 1,000 (2014: EUR 600) for all meetings, except EUR 2,000 (2014: EUR 2,000) to the chairman for the Audit Committee meetings, EUR 1,200 (2014: EUR 1,200) to the chairman for the Human Resources Committee meetings and EUR 1,200 (2014: EUR 1,200) to the chairman for the Nomination Committee meetings. Traveling expenses of the Board members are compensated in accordance with the Company policy.

#### Remuneration paid to members of the Board of Directors in 2015 and 2014 (EUR)

	2015			2014		
	Annual compensation	Meeting fees	Total	Annual compensation	Meeting fees	Total
Pekka Ala-Pietilä*	100,240	17,200	117,440	100,240	11,400	111,640
Jukka Suominen	60,000	22,600	82,600	60,000	17,200	77,200
Eija Ailasmaa	50,000	16,000	66,000	50,000	11,600	61,600
William R. Barker	50,000	14,200	64,200	50,000	7,200	57,200
Rolf Börjesson	50,000	14,200	64,200	50,000	6,000	56,000
Maria Mercedes Corrales	50,000	14,200	64,200	50,000	7,200	57,200
Sandra Turner	50,000	16,000	66,000	50,000	11,600	61,600
Board total	410,240	114,400	524,640	410,240	72,200	482,440

<sup>\*</sup> Annual compensation for Pekka Ala-Pietilä includes a mobile phone benefit

# **Chief Executive Officer and Group Executive Team** Decision-making process and main principles of remuneration

Remuneration and financial benefits payable to the Chief Executive Officer (CEO) and members of the Group Executive Team (GET) are determined by the Board of Directors normally on a yearly basis. Prior to the relevant Board meeting, the matter is deliberated by the Human Resources Committee of the Board of Directors. Remuneration is based on Group level remuneration principles, but local laws and market practices are taken into account when applying these principles. The remuneration of the CEO and other GET members consists of a non-variable annual base salary, benefits and an annually determined short-term incentive. In addition, the CEO and other GET members are participants in the long-term incentive plans consisting of the performance share plans.

The short-term incentives for the CEO and other GET members are based on financial performance of the Group

and achievement of the personal objectives. The short-term incentives for those GET members having a business segment responsibility are also determined based on the financial performance of the business segment in question. The relevance of the financial performance is 90% for the CEO and 80% for other GET members and the relevance of the personal objectives is correspondingly 10% for the CEO and 20% for other GET members. The following indicators are applied when setting financial objectives: earnings per share (EPS) before taxes, return on net assets (RONA), working capital ratios and value added. The above mentioned criteria are selected to promote the Group's financial targets and success on a short- and a long-term basis.

Objectives for the short-term incentives are set and the achievement is evaluated annually. Possible incentive payments are typically made in March following the earnings period January-December. The payment of the incentive is subject to the person being employed by the Group and not having resigned by the time of the payment. The maximum

amount of the short-term incentive for the CEO is the amount corresponding to 100% of the non-variable annual base salary. The maximum amount of the short-term incentives for other GET members varies depending on the position between 40–60% of the non-variable annual base salary.

Performance share plans function as long-term incentives for the CEO and other GET members. During 2015 the CEO and other GET members were participants in the Performance Share Plans 2012–2014, 2013–2015, 2014–2016 and 2015–2017. Further information on the performance share plans is available later in section "Share-based incentive plans".

# Financial benefits

## Chief Executive Officer

In 2015, CEO Jukka Moisio's non-variable annual base salary and benefits amounted to EUR 673,963 (2014: EUR 649,670) and the short-term incentive based on the performance in 2014 amounted to EUR 271,373 (2014: EUR 121,070 based on the performance in 2013). Based on the performance in 2014, the CEO received under the Performance Share Plan 2012-2014 a total of 13,120 shares with an aggregate value of EUR 379,955 at the time of the transfer and a cash payment of EUR 432,749 relating to the amount of income taxes arising based on the received shares. This reward based on the Performance Share Plan with a total value of EUR 812,704 was paid in April 2015. Based on the performance in 2013, the CEO received under the Performance Share Plan 2011-2013 a total of 1,920 shares with an aggregate value of EUR 37,402 at the time of the transfer and a cash payment of EUR 44,319 relating to the amount of income taxes arising based on the received shares. This reward based on the Performance Share Plan with a total value of 81,721 was paid in April 2014. No option rights were allocated to the CEO during 2015 (2014: 0) and the Company's only existing option rights plan ceased on April 30, 2014 (in 2014 the CEO did not subscribe for any shares with option rights or sell any option rights). Thus, in 2015 the CEO's total remuneration amounted to EUR 1,758,040 (2014: EUR 852,461).

According to the Service Agreement between the Company and the CEO, either party may terminate the Service Agreement with six months' prior notice. During the notice period, the CEO is entitled to normal salary payments. If the Company terminates the Service Agreement, the CEO is entitled to a termination compensation amounting to 18 months' base salary in addition to the six months' salary paid for the notice period. The retirement and resignation age of the CEO is 60 years, unless otherwise agreed upon. In addition to statutory employment pension contribution, the early retirement possibility is covered by an arrangement under which the Company contributes annually to a supplementary pension arrangement an amount which shall not exceed the CEO's monthly base salary. However, the contribution paid by the Company is subject to the CEO contributing the same amount to the supplementary pension arrangement. In case the Service Agreement is terminated prior

to the retirement and resignation age, the CEO maintains the right to the funds in the supplementary pension arrangement. The amount of the supplementary pension is determined based on funds contributed to the arrangement by the Company and the CEO as well as returns on these funds. In 2015, expenses for the Company for the CEO's statutory pension were EUR 170,160 (2014: EUR 134,055) and for the supplementary pension arrangement EUR 52,817 (2014: EUR 51,280). At the end of 2015 liability from the supplementary pension arrangement was EUR 390,942 (2014: EUR 329,874) in the Company's statement of financial position.

#### **Group Executive Team**

In 2015, the non-variable annual base salary of GET members, excluding the CEO, amounted to a total of EUR 2,741,772 including benefits and compensation relating to the commencement and termination of employment (2014: EUR 2,120,936) and the short-term incentives, based on the performance in 2014, amounted to a total of EUR 642,762 (2014: EUR 441,393 based on the performance in 2013). Based on the performance in 2014, GET members, excluding the CEO received under the Performance Share Plan 2012-2014 a total of 29,930 shares with an aggregate value of EUR 869,264 at the time of the transfer and a cash payment of EUR 1,002,343 relating to the amount of income taxes arising based on the received shares. This reward based on the Performance Share Plan with a total value of EUR 1,871,607 was paid in April 2015. Based on the performance in 2013, GET members, excluding the CEO received under the Performance Share Plan 2011-2013 a total of 5,730 shares with an aggregate value of EUR 111,620 at the time of the transfer and a cash payment of EUR 110,259 relating to the amount of income taxes arising based on the received shares. This reward based on the Performance Share Plan with a total value of EUR 221,879 was paid in April 2014. No option rights were allocated to the GET members during 2015 (2014: 0) and the Company's only existing option rights plan ceased on April 30, 2014 (during 2014 GET members did not sell or use for share subscriptions any option rights). Thus, in 2015 the total remuneration of GET members, excluding the CEO, amounted to EUR 5,256,141 (2014: EUR 2,784,208).

All GET members belong to pension systems of their country of residence in force at the time. At the end of 2015, in addition to the CEO, five other GET members belonged to the national employee pension system in Finland and one other GET member belonged to corresponding pension system in the United States. Subject to a specific resolution by the Board, GET members may additionally be entitled to pension arrangements following local practices, which may be considered partly comparable to supplementary pension plans. In 2015, the Company paid a total of EUR 34,739 (2014: EUR 33,477) to such pension arrangements of the GET members, excluding the CEO.

	2015					2014	ļ	
	Non-variable annual base salary <sup>1</sup>	Short-term incentives <sup>2</sup>	Share-based incentives <sup>3</sup>	Total	Non-variable annual base salary¹	Short-term incentives <sup>2</sup>	Share-based incentives <sup>3</sup>	Total
CEO	673,963	271,373	812,704	1,758,040	649,670	121,070	81,721	852,461
Other GET members <sup>4</sup>	2,741,772	642,762	1,871,607	5,256,141	2,120,936	441,393	221,879	2,784,208
Total	3,415,735	914,135	2,684,311	7,014,181	2,770,606	562,463	303,600	3,636,669

- 1 Non-variable annual base salary includes benefits and compensation relating to the commencement and termination of employment.
- <sup>2</sup> Short-term incentives are based on the performance in the year preceding the payment year. Paid short-term incentives have been entered in the table on the year when they have been paid.
- 3 Share-based incentives include the monetary value of the payments based on the Performance Share Plans at the time of granting the shares and including the value of taxes arising based on the received shares. The share-based incentives are based on the performance in the year preceding the payment year and they have been entered in the table on the year when they have been paid.
- $^4$  Remuneration paid to other GET members is reported for the period that the person has been a member of the GET.

# **Share-based incentive plans**Share-based remuneration

The Company's share-based incentive plans in which the earnings year is 2013 or later and based on which incentives are paid in 2014 or later have been described below. Further information on the share-based remuneration is available in the notes to the consolidated annual accounts 2015 on pages 36-37.

#### Performance Share Arrangement 2010

On March 12, 2010 the Board of Directors of the Company decided on establishing a Performance Share Arrangement to form a part of the long-term incentive and retention program for the key personnel of the Company and its subsidiaries. The Performance Share Arrangement offers a possibility to earn the Company shares as remuneration for achieving established targets. The arrangement includes annually commencing three-year performance share plans. A possible reward shall be paid during the calendar year following each three-year plan. Commencement of each three-year plan will be separately decided by the Board of Directors.

The aggregate maximum of 400,000 shares and a cash payment equivalent to taxes arising to the key personnel from the reward may be granted under each three-year plan. Participants to the plan belonging to the GET shall hold at least 50% of the shares received until he/she holds shares received from the Performance Share Plans corresponding in aggregate to the value of his/her annual base salary. Other participants to the plan shall hold at least 50% of the shares received until he/she holds shares received from the Performance Share Plans corresponding in aggregate to the value of his/her 6 months base salary. The aforementioned ownership requirements apply until termination of employment or service.

# Performance Share Plan 2011-2013

Performance Share Plan 2011–2013 commenced in 2011. The reward was based on the Group's earnings per share (EPS) in

2013 and was paid in 2014. According to the terms and conditions of the Performance Share Arrangement 2010 a total of 21,525 shares were paid as a reward under the plan in 2014. The Performance Share Plan 2011–2013 was directed to 59 persons at the end of 2013.

#### Performance Share Plan 2012-2014

Performance Share Plan 2012–2014 commenced in 2012. The reward was based on the Group's earnings per share (EPS) in 2014 and was paid in 2015. According to the terms and conditions of the Performance Share Arrangement 2010 a total of 142,158 shares were paid as a reward under the plan in 2015. The Performance Share Plan 2012–2014 was directed to 63 persons at the end of 2014.

#### Performance Share Plan 2013-2015

Performance Share Plan 2013–2015 commenced in 2013 and the possible reward will be based on the Group's earnings per share (EPS) in 2015. The reward, if any, will be paid during 2016. The Performance Share Plan 2013–2015 was directed to 61 persons at the end of 2015.

# Performance Share Plan 2014-2016

Performance Share Plan 2014–2016 commenced in 2014 and the possible reward will be based on the Group's earnings per share (EPS) in 2016. The reward, if any, will be paid during 2017. The Performance Share Plan 2014–2016 was directed to 78 persons at the end of 2015.

#### Performance Share Plan 2015-2017

Performance Share Plan 2015–2017 commenced in 2015 and the possible reward will be based on the Group's earnings per share (EPS) in 2017. The reward, if any, will be paid during 2018. The Performance Share Plan 2015–2017 was directed to 87 persons at the end of 2015.